

Chilterns Conservation Board – Work Programme 2007-2008

On Target

Behind Schedule

Postponed or no action

Nature Conservation						
Action	Output/Milestones	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Chalk Downland Conservation Programme	Support for site management	Ongoing	Organiser of programme	Large no.	£9,000	Training programme on target – 2 events held, well attended.
	Training programme for site managers					Need to identify more site management works – continued promotion and landowner meeting (late November) should help.
	Data gathering – map existing chalk grassland and opportunities for reversion					Data gathering ongoing – completed for Bedfordshire and Oxfordshire; mapping work ongoing in Bucks.
	Events programme					
	Aim	Enhanced levels of conservation management and public access to heritage based on chalk downland				
Management of Commons	Contribute to programme of conservation works on at least 5 commons	Ongoing	Provision of funding and advice.	Commons Groups et al	£5,000 plus volunteer time	On target Successful Commons Day held in Sept.– fully booked with 50 delegates
		July	Organiser	Commons		

	Organise annual training day	Ongoing	Web Site manager	Groups		Membership of network increasing
	Enhance Commons section on web site	Ongoing	Information Manager	Commons Groups		2 members events to date with more planned.
	Maintenance of data base			Commons Groups		Practical conservation programme
	Aim	Enhanced levels of management of commons, with greater levels of local participation				
Action	Output/Milestones	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Produce a Biodiversity Action Plan for the Chilterns	Published BAP <ul style="list-style-type: none"> • Chalk Grassland • Farmland • Woodland • Chalk Streams 	June 2007	Publisher.	EN, LAs, WTs	£2,000	Needs to be finalised - will link in with Management Plan Review
	Aim	Enhanced capacity to target activity towards priority habitats and species. Enhanced ability to monitor progress with implementing biodiversity actions plans.				
Land Management Fund		By March 2008	Manager	Landowners	Up to £10,000	No progress due to NE grant aid cuts for 2007-08.
	Aim	To support management of sites which do not qualify for help from agri-environment schemes (HLS)				
Create GIS database of main habitats/landcover and BAP priority species	Operational GIS	Ongoing	GIS manager	EN, LAs, Records Centres	£2,000	Landcover mapped for landuse survey squares; GIS maps /Database produced for Commonland; Work started on Chalk Grassland layer.
	Aim	Operational GIS to improve efficiency of staff and level of information given in				

		response to enquiries.				
Support Nature Conservation fora	Active participation in fora for Oxon, Bucks, Beds and Herts	Ongoing	Active member	Nature Conservation fora members	n/a	Ongoing Joint lead on Oxon Conservation Target Area work.
	Aim	Enhanced profile of biodiversity issues in the Chilterns. Networking opportunities to maximise targeting off effort in he Chilterns.				
Conservation Award	Award given Minimum of 10 entries	Award presented at Annual Forum	Organiser	None	£500	Completed and awards presented at Annual Forum
	Aim	Acknowledgment of high quality work. Opportunities to raise the profile of nature conservation through the local press.				
Historic Environment						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Making of the Chilterns Landscape	Programme of public events and publications	By March 2008	Co-ordinator and grant applicant	Many incl. LAs, EH, NT, COAM	£500	No specific progress
	Action Plan produced for Hillforts Bid to HLF					
Historic Landscape Characterisation	Training and promotion -	April - Sept 2007	Promoter Group	Bucks CC, Herts CC, Beds CC, English Heritage, CSoc	£500	Nearing completion. Workshop planned for January 2008
	Aim	Enhanced levels of understanding on the character of the historic landscape, which will inform future activity and land use decisions.				
Built Environment						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007

CCB Planning Committee Meetings	At least 4 meetings per year and 1 tour Av 80% attendance	Quarterly	Organiser. Board member involvement		£2,000	Meetings held in May and September
	Aim	Activity which helps to achieve the aims of the designation and maximises the Board's use of the Planning system in doing so.				
Respond to planning consultation opportunities	Submit response on relevant development control issues	Ongoing	Consultation responses and advice	LAs, Govt Offices, RDAs, Regional assemblies	n/a	Responses made in a timely fashion on relevant documents
	Submit response to consultation on development and mineral plans					
	Respond to all relevant national and regional planning plans					
Aim	Planning decisions which give full weight to the special qualities of the Chilterns.					
Promote Chilterns Building Design Guide	Review 1 st edition	By March 2008	Publisher and distributor	LAs	n/a	Drafting commenced, delay due to departure of relevant officers
	Aim	Increased number of new and extended buildings which accord with the guidance				
Promote Technical Notes roofing and on use of flint and brick	Distribute 300 copies	Ongoing	Publisher	Local Authorities	n/a	Distributed widely, more encouragement for electronic copies as stocks running low
	Aim	Increased number of new and extended buildings which accord with the adopted guidance. Greater awareness of the correct techniques in the use of flint, brick and roofing materials.				

Heritage Skills workshops	Workshops on use of flint, local brick and lime mortar	By March 2008	Promoter. Supporter for organisers of courses	Chiltern Open Air Museum, local brickmakers	u/k	Courses held in October at COAM, liaison continuing
	Aim	Enhanced skills levels on use of traditional building materials and techniques to be applied on existing and new local buildings				
Publish Planning Policy Guidelines	Published draft guidance	By March 2007	Publisher	LAs	£1,000	No specific progress
	Aim	Statement of Conservation Board planning policies and guidance				
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Planning Conference	Conference with at least 70 delegates	September 2007	Organiser	RTPI	£2,000	Conference held, 60 delegates
	Aim	To raise awareness of local planning issue and to encourage debate in locally important planning matters				
Planning Guide for the Chilterns	Publication of guidance on the planning systems and the AONB. Training sessions	By March 2007	Publisher Training provider	Parish Council and local groups	£300	Guide being prepared and training sessions organised for Spring 2008
	Aim	To assist parish councils and community groups to make more informed comment on planning applications and policies				
Building Design Awards	At least 20 entries. Awards event	June	Organiser	Chiltern Society	£2,000	Event held, 13 entries. Awards presented in June.
	Aim	Recognition given to high quality work. Opportunities to raise the profile of building design in the local and technical press.				

Water Environment

Action	Outputs	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Manage Chalk Streams Project Work Programme	River restoration programmes for Misbourne, Chess, Gade, Ver, Bulbourne, Hughenden Wycombe	Ongoing	Project management and secretariat	EA, NE, Thames Water, Three Valleys Water, Bucks C, WDC, Chiltern DC, Herts CMS, Dacorum BC, Chiltern Society, CWP	£44,300	<p>R. Chess, Meades Water Gardens project, phase 2, LDC received and tender doc complete. Work to start in Jan</p> <p>R. Bulbourne, Planting work delayed due to water levels. Interpretation to be installed by March</p> <p>Revive the Wye partnership project set up.</p> <p>Working with Chalfont St. Peter Village Appraisal Env. Group on action plan to restore R. Misbourne. £10K Lottery grant awarded to local group.</p> <p>Advice given to landowners on R. Chess and R. Gade</p> <p>R. Bulbourne at St.</p>
	Advice and workshops for to riparian owners	Ongoing		Landowners and BBOWT		
	Willow Pollarding Programme	Ongoing				

	Chalk Streams HAP	Ongoing				John's Well. Also R. Wye at Wooburn Green HAP complete
	Hold an Annual Forum attracting at least 50 delegates	June 2007				Completed (13th June) 60 delegates attended
	Published Annual Report	June 2007				Completed
	Events Programme	Ongoing				No specific events programme
	Naming of River Crossings Programme					Design approved and approval in principle received from Bucks CC.
	Comment on all relevant plans					Colne catchment CAMS & Bucks CC Waste Development Plan
	Campaigns to reduce water abstraction and to conserve water.					Working with EA on RSA programme. Continue to advocate water efficiency measures in press releases.
	Fieldwork & Research	Ongoing				R. Chess water vole survey completed

						Invasive weeds survey of R. Chess completed
	Aim	Enhanced awareness of the environment of chalk streams. Active management to enhance the environmental quality of chalk streams and other land within the catchments. Enhanced opportunities for a wide range of visitors to appreciate and enjoy the chalk streams.				
People, Jobs and Services						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Local products directory	Published directory - Web based version	Ongoing	AONB Web Site	Many	n/a	On target
	Aim	Enhanced demand for local products. Encouragement for local producers to enhance their local marketing.				
Promote Tourism Potential	Implement Tourism Strategy	Ongoing	Author of strategy and co-ordinator of programme	TSE, EETB, LAS, SEEDA	n/a	On target
	Aim	To fulfil the Board's statutory purposes of raising awareness of the AONB's special qualities and fostering the local economy by promoting sustainable tourism.				
Farming and Forestry						
Action	Output/Milestones	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Raising Awareness of Farming	Implement programme to raise public awareness of farming Walks- 20no. Interpretation Boards	Ongoing	Organiser	NFU, FWAG, CLA	n/a	On Target 17 Farm Walks (309 people attended) 374 interpretation boards distributed to farmers
	Aim	To raise public awareness of the importance of farming in the Chilterns				
Farming Groups	Organise biannual	Spring 2007	Organiser	NFU, CLA,	£500	On Target

and Rural Fora	Chilterns Farmers Forum	Winter 2007/08		FWAG, LAs		Next Farmers Forum - Feb 27th 2008 Stokenchurch
	Attend and actively participate in farming and rural fora	Ongoing	Participant			
	Aim	To increase the Board's influence. To improve relations with landowners. To help ensure the Board is in touch with farmers views. To raise awareness amongst farmers and other landowners of the Board and AONB.				
Support for new owners of land	Distribute information pack, publish info on-line and provide direct support for new owners of land	Ongoing	Information pack producer	Land Agents, NFU, CLA	n/a	On Target - 14 Chilterns Landowners' Guides requested and sent out 8 visits carried out.
	Aim	To assist new land owners with sensitive land management. To raise awareness of the Chilterns AONB and the sense of custodianship of the Chilterns.				
Land Use Survey	To map the changes to land use. Compare to previous surveys	By March 2008	Project Manager	Landowners	£4,000	On Target
Hedgerow Survey	To assess condition of hedgerows	Survey by Sept 2007 Report by Jan 2008	Project Manager	DEFRA Landowners	£2,500	On Target
	Aim	To enhance knowledge of hedgerow condition and assist targeting of support				
Countryside Festival	Event with 40 exhibitors and 2,500 visitors. (Ashridge)	Summer 2007	Organisers and promoters	NT, CWP,	£4,000	Successful event attracting over 2,500 visitors. Seeking sponsorship for 2008 event.
	Aim	Enhanced public understanding of countryside management. Provision of a 'shop window' for small local enterprises				

Woodland Management	Advice and training on all aspects of woodland management to owners of small woodlands (target of 50 n.o. = 200 hectares of woodlands)	Ongoing	Support for Chiltern Woodland Project	CWP, FC	£5,000	CWP has provide advice to over 30 owners
	Aim	To promote management of small woodland which are not commercially viable				
Survey of Ancient Woodland	Survey of 20 pilot squares to assess accuracy of Ancient Woodland Inventory	Survey by Sept 2007 Report by Dec 2007	Project Manager – survey undertaken by CWP	CWP, FC, WT	£7,000	Surveys completed by CWP. Analysis to be finalised and final report produced
	Aim	To ensure all ancient woodland is identified				
Understanding and Enjoyment of Woodlands	Training courses on woodland archaeology	Ongoing	Support for CWP	Chiltern Woodland Project/FC	£1,000	Woodland Website live - ongoing promotion
	Distribute woodland heritage booklet		Publisher			
	Promote visits to woodlands –					
	Promote Woodland Web Site					
Aim	To enhance public use and awareness of woodlands. To improve the knowledge base of woodlands and their use					
Woodland Forum	Organise Woodland Forum for Chiltern woodland interests	Spring 2008	Co-organiser/ promoter	CWP	£1,000	Forum planned for January 25th
	Aim	To provide a forum to focus attention and activity onto woodlands in the Chilterns				
FC Chiltern	Agreed Woodland	Spring	Provide	FC	n/a	FC design plans

Woodlands Design plan	Design Plan in place	/Summer 2007	comments on FC plan			completed with CCB input
	Aim	To ensure FC's long term design plans are in accordance with the AONB Mgt Plan				
Special Trees and Woods Project	Support Project and all its aims	Ongoing	Advisor	CWP to lead, FC, LAs, HLF,	£3,000 0	Ongoing. Targets being met or exceeded
	Aim	Secure funds from HLF. Enhanced levels of management of special trees and woods. Enhanced levels of appreciation by the public.				
Minerals and Waste						
Action	Output/Milestones	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Respond to consultations on Waste Management plans	Positive response to consultation opportunities	ongoing	Planning committee to prepare response on behalf of the Board	Local Authorities	Staff time	Responses made in a timely fashion on relevant documents
	Aim	To ensure waste management is undertaken in an environmentally sensitive manner				
Recreation and Access						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Promote Interpretation Strategy	To promote consistency in standards and primary messages by all organisations providing interpretation of the Chilterns	Ongoing	Advisor on interpretation of the AONB	Many	n/a	Ongoing
	Aim	Raised understanding amongst a wide range of organisations on the special qualities of the Chilterns and ways of improving the environmental interpretation they offer.				
Ivinghoe Beacon to Dunstable	Promote route improvements	Spring/Summer 2007	Project Manager	LAs, NT, NCT	n/a	Ridgeway Link launched in June 2007. Leaflet published

Downs						
'Getting Close to Nature' Programme	Events Publications Web Pages Wildlife CCTV Workshops Family Fun Days School visits Educational Resources Wildlife on the Move events Countryside Festival	Ongoing	Organiser	Many	£18,000	Completed – final instalment from HLF received. 24 Wildlife on the Move events CCTV projects at Stokenchurch, Hughenden Manor and College Lake 12 school visits 8 fun days
	Aim	Public enjoyment of red kites and other Chilterns wildlife				
Red Kites Merchandise	Range of products for sale including: Book DVD Postcards	Ongoing	Managers/ Wholesalers	Retailers	£2,000	Net income £2,300
	Aim	To raise awareness of red kites and raise funds for red kite work programme				
Friend of the Red Kite scheme	Friends Group established	ongoing	Organiser	New Group	£2,000 Income	On target. Net income £1,675
	Aim	To establish a self organising group, through which funds could be raised to invest in Red Kite work				
Education Programme	20 School visits Promotion of Education Packs for Chalk Streams and Red Kites Recruitment and Training of Volunteers Production of Teaching Materials	Ongoing	Programme Manager	Schools LAs, Chiltern Society	£2,500	On target. 12 school visits, 2 Adult Learning sessions (plus 1 planned). 4 volunteers training sessions, plus 'thank you' event. Schools CD of PPT presentations in

						production
	Aim	To enhance knowledge of Chilterns wildlife amongst school children and teacher.				
Chalk Streams Events Programme	Programme of at least 10 events	Ongoing	Organiser	Many	n/a	
	Aim	Public enjoyment of chalk streams and associated landscape, heritage and habitat issues				
Events for those with limited mobility	Events programme Improved Information	Ongoing	Co-ordinator	National Trust, Bucks CC, Woodland Trust, BBOWT, EM, FC, C Soc	n/a	3 walks organised for Disabled Ramblers
	Aim	Enhanced awareness of opportunities to gain access to the countryside. Enhanced knowledge to provide information to those with special needs.				
Access for All Programme	Identify new routes suitable for wheelchairs	By March 2008	Publisher Co-ordinator	Highway Authorities et al	£5,000	5 children's quiz sheets developed and promoted
	Plan 10 new routes (to appeal to new audiences)					4 new miles without stiles routes on website.
	Children's Quiz Sheets for 10 Chilterns Country Routes					Further progress will be difficult due to Access Officer's absence during maternity leave
	Aim	Enhanced awareness of opportunities to gain access to the countryside. Enhanced knowledge to provide information to those with special needs.				
Promote new Open Access Provision	Implement an awareness raising campaign	Ongoing	Promoter	Natural England/Local Authorities	n/a	No specific progress
Ashridge Cycling Strategy	Map Signs Web Pages	By Spring/Summer 2008	Advisor	NT, Herts CMS, LAs	£500	On target

	Aim	To improve the accessibility to the Ashridge Estate by cycling and to enhance the cycling opportunities on the estate.				
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Chilterns Cycleway	Prepare Development Plan Chilterns Cycleway	By March 2008	Project Manager	Cycle Touring Club/Highway Authorities	£1,000	Provisional routes identified. Shorter loops still to be identified.
	Aim	To develop a long and series of linked short cycle routes to appeal to the enthusiastic cyclists (long route) and family groups (short routes)				
Local Access Forums	Regular meeting of Access Fora for Beds, Herts, Oxon and Bucks CC	Ongoing	Nominate Board member for membership of each LAF. Provide support for Board nominated member	Highway Authorities	n/a	Board members still involved with all fora. More work needed to forge closer working relationship
	Aim	Raised awareness of access issues in the Chilterns				
Chilterns Country Routes	Review all routes and prepare an improvement programme Reprint leaflets where necessary	Ongoing	Project Manager	Chiltern Society, Bucks CC, South Oxon DC, Wycombe DC, CA, NCT	£4,000	Routes regularly reviewed. Leaflets for 5 routes have been re-printed
	Aim	Promote opportunities to visit the countryside to appeal to new walkers and those lacking confidence				
Chilterns	Promote Centre	Centre opens	Advisor on	Beds CC, NT,	n/a	Centre opened in June.

Gateway Centre, Dunstable		in Jan/Feb 2007	interpretation	South Beds DC		Board has helped with promotion and interpretation.
	Aim	To promote visits to the new visitor centre and to encourage them to explore the surrounding countryside				
Visitor Survey 2007	Undertake Survey Analyse and promote results	Survey – April-October Publish Survey results by March 2008	Co-ordinator	LAs, Tourist Boards, NT	£16,000	Survey on target. Interviews nearing completion. Survey Group to be convened in mid December
	Aim	To identify trends in visitor use and expectations				
Travel and Transport						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Support Central Chilterns Traffic Management Project	Full programme of works Quiet Lanes Reduced Speed Limits Safer routes to Schools Signing	Ongoing	Member of Steering Group. Promoter	Bucks CC, CDC, Herts CC, NE	u/k	CCB direct involvement is limited to attendance at steering group. Project is making steady progress with village gateway features.
	Aim	Creation of Quiet Lane network. Lower speeds and traffic volumes on selected roads.				
Ashridge/ Dunstable/Tring Traffic Management Project	Strategy prepared. Data gathered Disseminate results of Deer Mgt trials	Ongoing	Member of Steering Group.	Beds CC, Bucks CC, Herts CC, NT	u/k	Most parts of the work programme are being implemented as planned. Village entry features behind schedule. Deer Collisions conference held in Oct. Over 80 delegates
	Aim	Development of proposals supported by all three highway authorities which will result in the creation of Quiet Lane network. Lower speeds and traffic volumes on selected				

		roads				
Public Transport	Provision of information on public transport for events, attractions and promoted routes	Ongoing	Provider of information	Many	n/a	Ongoing
	Aim	To encourage use of alternatives to the car for visits to the countryside				
Design Guidance for Highways	Publish Design Guidance	Publish by Oct 2007	Publisher	Highway authorities	£5,000	Behind Schedule. Publication now planned for March 2008
	Aim	Guidance and standards on design which are more sympathetic to the Chilterns than standard specification currently in use.				
Promotion and Publicity						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Promote Awareness and Implementation of AONB Management Plan	Distribute copies of the full printed plan on request	Ongoing	Promoter and Distributor	LAs, Countryside Agency	n/a	Review programme in place.
	Promote web version					Progress is slightly behind schedule but not a cause for concern.
	Aim	Enhanced awareness of the Plan in order to enhance its level of influence and effort to implement its aims and specified actions.				
Web Site	Web site developed particularly to provide visitor information. Target 42,000 sessions per month.	Ongoing	Management of web site	consultants	£9,000	Site constantly updated.
						Web site visit monitoring system has been revised and targets adjusted. Target is now 13,000

						visits per month
	Aim	To provide information about the AONB to a wide range of users. To provide information on the Board and its activities including downloadable documents.				
Annual Forum	Annual Forum with attendance of 120 representing at least 40 organisations	November 9 th tbc	Organiser	N/a	£2,500	Held on 9th Nov. Over 100 delegates plus over 50 CCB staff, board members and guests. Over 50 organisations represented.
	Aim	Presentation of the Annual Report, and provide an opportunity for the public and any interested organisation, to debate issues of concern and give guidance to the Board on its future activities.				
Chalk and Trees newsletter	Two editions published (15,000 copies) with a separate 'What's On'.	Sept 2007 and March 2008	Publisher and distributor	None	Gross cost of £15,000 Income target of £5,000	Autumn 2007 edition published with What's On. Advertising revenue on target.
	Aim	Provision of information to the general public on the work of the Board and current issues of general interest affecting the Chilterns.				
Household Newsletter	Publish one edition per year – 40,000 households	April 2007	Publisher	Sponsor	£5,000	Household newsletter published- 30,000 households. Costs covered by sponsorship from Buckinghamshire Building Society
	Aim	To raise awareness of the AONB and Board – to encourage greater interest and involvement				
Annual Review	Publish report 1,000 copies	October	Publisher	None	£2,000	Review published in August

	Aim	To report to partners, parish councils and the general public on achievement of the Board during the past year				
Board Bulletin	Electronic bulletin	Up to 6 times per year	Producer	none	None	3 editions produced
	Aim	To keep partners up to date with Board and AONB issues				
General Information Leaflets	Distribute 6,000 copies of 'Getting to Know the Chilterns' and 'Did You Know?'	Ongoing	Distributor	None	n/a	3,000 distributed via distribution service and events
	Aim	Provision of general information on the Chilterns, its special qualities and main features and places of interest to visitors. To raise the profile of the Chilterns and its AONB designation.				
Press Releases	Issue 50 press releases	Ongoing	Issuer of releases	Local Press	n/a	24 press releases issued
	Aim	Greater public interest and support for the work of the Board and its views.				
Radio/TV Interviews	Target of 20	Ongoing	Interviewees	Local, regional and national media	n/a	14 radio/TV interviews to date
	Aim	Greater public interest and support for the work of the Board and its views.				
Articles for variety of publications	Target of 20	Ongoing	Authors	Publishers	n/a	14 articles to date
	Aim	Greater public interest and support for the work of the Board and its views. Raised awareness of specific issues, including those of a technical nature.				
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Photography	To have an up to date photo library	Ongoing	Photographer and cataloguer	None	n/a	Good selection but still some gaps and poorer quality images need to be weeded out.
	Aim	Enhanced library of good images suitable for a variety of uses. Increased number of images available for use by partner organisations.				
Events Programme	Attend 10 major events Upgrade Events	All year	Exhibition/ Display	Organiser of events	£1,000	7 major events attended

	displays equipment					new roller banner and leaflet rack
	Aim	Raise public profile of AONB and Board				
Photography exhibition	Exhibition of change over 40 years and 70 years (Massingham photos)	On tour – at least 4 locations during 2007/08	Organiser	The Chiltern Society	£500	Displayed at one venue to date
	Aim	Increased appreciation of the Chilterns through exhibition if high quality images.				
Comic for Children	Comic – companion publication for Chalk and Trees	April 2007	Publisher		£1,000	Still in draft, to be published by March 08
	Aim	Greater awareness by the children of the Chilterns and its special qualities.				

Organisational Management and Development

Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
CCB meetings	At least 4 meetings per year Av 85% attendance	Quarterly	Organiser	Bucks CC to provide Clerk to the Board.	£3,000	Two meetings held. Av. Attendance of 75% (59% + 90%)
	Aim	To ensure the Board operates according to its Establishment Order, fulfils the aim objectives in this business plan and contributes to the implementation of the AONB Management Plan				
CCB Executive Committee Meetings	At least 4 meetings per year Av 85% attendance	Quarterly	Organiser	Bucks CC to provide Clerk to the Board.	£3,000	Two meetings held. Av attendance 62%.
	Aim	To oversee the effective management of the Board.				
CCB Planning Committee Meetings	At least 4 meetings per year Av 85% attendance	Quarterly	Organiser	Consultant engaged to provide minute taking service	£600	Two meetings held. Av attendance 89%.

	Aim	To fulfil the functions of the Board in respect of its Planning role and modus operandi in the schemes of delegation and agreed protocols				
Organise an Annual General Meeting	To hold an AGM	October	Organiser	n/a	n/a	AGM held in Oct. 90% attendance
	Aim	To elect and chairman and vice chairman, approve the accounts for preceding year and conducts any other necessary constitutional business.				
AONB Tours	Two tours held for Board members and officers of partner organisations Walking tour	April 20 th tbc Sept 27 th tbc June 27 th tbc	Organise tours	n/a	£1000	Two tours held and walking tour
	Aim	To raise awareness amongst Board members and officers of partner organisations of issues in the field				

Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
To provide training to members	A series of training and awareness events for members	Ongoing	Organiser and provider of most training	CCB and selected partner bodies		Ongoing (Tours and each Board meeting)
	Aim	To help members reach a higher level of knowledge and understanding in all relevant matters in the operation of the Board, implementing the AONB Management Plan and fulfilling the Board's statutory purposes				
National Association of AONBs	Actively participate in National Association	Ongoing	Participant	NAAONB	£300	CCB remains a member.
	Board member and officer participation in national conference	July	Delegates			4 members and Chief Officer attended annual conference in Winchester
	Aim	To contribute to the national development of the Association. To contribute to national efforts to raise the profile of the AONB designation. To raise awareness locally of the national importance of the AONB designation. To benefit from the training and				

		networking opportunities provided by the Association.				
Support Regional AONB Officer	Officer appointed on a 3 year contract (Surrey CC to be employer)	Ongoing	Funder	All AONBs in SE, NE, GOSE	£50,000	Ongoing. Regional Officer performing well.
	Aim	To enhance regional level co-operation between AONBs and liaison with regional bodies				
Monitoring						
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
Publish State of Environment Report	Published report and web based version. Promote results	October	Publisher Funding provider	All those providing data	£1,500	No specific progress. Data being gathered for Management Plan review.
	Aim	To monitor the state of the environment and provide a long term means of assessing the impact of the AONB Management Plan. To be used for the management plan review and Strategic Environment Assessment				
Action	Output	Timetable	CCB role	Partners	Costs	Progress to Nov 2007
AONB Management Plan	To have begin the review of the Mgt Plan Scoping Report Draft Plan SEA Consultation	By March 2008	Publisher	Many	£15,000	Alan Wheeler, planning consultant appointed. SEA completed. Policy review underway. Public consultation begun. Overall progress is slightly behind schedule but not a matter for concern.
	Aim	To undertake the statutory duty placed on the Board - the ultimate outcome of which should be to improve the conservation and enhancement of the AONB, and to increase the levels of understanding and enjoyment of its special qualities – and in so doing to have improved the local economy and social well being of local communities.				